

PHARMACIST REGISTRATION RENEWAL CHECKLIST

The following list identifies what supplemental documentation is required for registration renewals.

Additional information pertaining to registration policies and procedures can be found in the applicable *Registration Guidelines* document published by the relevant Statutory Board or Council. Please refer to the Health Council's Health Professional Registration page for links to the applicable *Registration Guidelines* documents.

Supplemental documentation **must** be uploaded and attached to your online application, unless otherwise specified below.

Requirement	Relevant Profession(s)	Notes
Renewal Application Form	Practicing Pharmacist	Online Registration Platform
Renewal Non-Practicing Form	Non-practicing	Online Registration Platform
Fee Payment	All	The fee for registration renewal must be paid online when submitting the registration renewal application.
Proof of Eligibility to Work in Bermuda	Practicing Pharmacist	Copy of current Bermuda passport with status stamp, spousal letter, permanent residency card, valid work permit, etc.
Proof of Identification	All	Copy of valid passport or birth certificate.
Name Change Verification	All	Where applicable, ie Marriage Certificate Only required if name changed and differs on application and supporting documentation. Documentation must be notarized .
Continuing Education Unit (CEU) Documents	Practicing Pharmacist	Documents that provide sufficient evidence of completed required number of continuing education hours in your practice area (i.e. Certificates of Completion/Participation). Each CEU document must be attached separately to the application.