

OPTOMETRIST AND OPTICIAN REGISTRATION RENEWAL CHECKLIST

The following list identifies what supplemental documentation is required for registration renewals.

Additional information pertaining to registration policies and procedures can be found in the applicable *Registration Guidelines* document published by the relevant Statutory Board or Council. Please refer to the Health Council's Health Professional Registration page for links to the applicable *Registration Guidelines* documents.

Supplemental documentation **must** be uploaded and attached to your online application, unless otherwise specified below.

Requirement	Notes
Renewal Application Form	Online Registration Platform
Fee Payment	The fee for registration renewal must be paid online when submitting the registration renewal application.
Proof of Eligibility to Work in Bermuda	Spousal letter, permanent residency card, valid work permit, etc.
Proof of Identification	Copy of passport or birth certificate.
Name Change Verification	The fee for registration renewal must be paid online when submitting the registration renewal application.
Continuing Professional Development (CPD) Documents	<ul style="list-style-type: none">• Optometrists: Documents that provide sufficient evidence of completing 24 continuing education hours. (ie Certificates of Completion/Participation) Refer to Guidelines.• Therapeutic Optometrists: Documents that provide sufficient evidence of completing 40 continuing education hours. (ie Certificates of Completion/Participation) Refer to Guidelines.• Opticians: Documents that provide sufficient evidence of completing 20 continuing education hours. (ie Certificates of Completion/Participation) Refer to Guidelines.