

## PHARMACIST REGISTRATION RENEWAL CHECKLIST

The following list identifies what supplemental documentation is required for registration renewals.

Additional information pertaining to registration policies and procedures can be found in the applicable *Registration Guidelines* document published by the relevant Statutory Board or Council. Please refer to the Health Council's Health Professional Registration page for links to the Statutory Bodies *Registration Guidelines* documents.

Supplemental documentation **must** be uploaded and attached to your online application, unless otherwise specified below.

Documentation	Relevant Profession(s)	Notes
Registration Renewal Application Form	Practicing Pharmacist	<a href="#">Health Professional Registration Renewal Application (cognitoforms.com)</a>
Registration Renewal Non-practicing Form	Non-practicing	<a href="#">Health Professional Registration Renewal Application For Non-Practicing Status</a>
Continuing Education Unit Documents	Practicing Pharmacist	Documents that provide sufficient evidence of completing required number of continuing education hours in your practice area (i.e. Certificates of Completion/Participation). Each CEU document must be attached separately to the application.
Proof of Eligibility to Work in Bermuda	Practicing Pharmacist	Spousal letter, permanent residency card, valid work permit, etc.
Proof of identification	All	Copy of passport or birth certificate.
Registration Fee Payment	All	Applicants will receive a link for the online payment portal. Application review will not occur until payment is received.
Name change verification documentation	All	Where applicable. Only required if name changed and differs on application and supporting documentation. Copy must be <b>notarized</b> .