

Home Care Agency Licensing Guidance

Home Care agencies must be licensed to operate by the Health Council in accordance with the Bermuda Health Council Health Service Provider (Licensing) Regulations 2024. To apply for a license [click here](#).
(Note: under primary provider type, select HP 3.5)

Consideration for a license will require the following:

- A completed application form which includes a Signed Agreement of Compliance
- A service listing
- A full listing of the individual home care providers for your agency

Licensed agencies will be responsible for the following:

1. Maintaining up-to-date copies of the following documents for each employee and contractor. The documents must be on file for immediate access and provided to the Health Council when requested. *Documents may be paper or electronic copies.*

Medical Certificate/Certificate of Fitness	Template
Copy of Photo ID	Must be Government-issued and in English
7-year Criminal Record Check	Issued by Magistrate's Court within the last 12 months
Copy of Work Permit/Spousal Letter/PRC	Work Permit must identify the following: ▪ Employer as either the person/family receiving the care, or the home care agency; ▪ role or occupation; ▪ date of issue and expiration.

2. Ensuring skilled caregivers have active registration with the Bermuda Nursing and Midwifery Council.
3. Ensuring all caregiving staff (whether employees or contractors) are registered independently with the Health Council. Staff can apply for registration via bermuda.mapay.com. Information on how to register can be found via <https://healthcouncil.bm/licensing-and-registrations>