

ALLIED HEALTH PROFESSIONAL REGISTRATION RENEWAL CHECKLIST

The following list identifies what supplemental documentation is required for registration renewals.

Additional information pertaining to registration policies and procedures can be found in the applicable *Registration Guidelines* document published by the relevant Statutory Board or Council. Please refer to the Health Council's Health Professional Registration page for links to the Statutory Bodies *Registration Guidelines* documents.

Supplemental documentation **must** be uploaded and attached to your online application, unless otherwise specified below.

Requirement	Relevant Profession(s)	Notes
Renewal Application Form	1. Diagnostic Imaging 2. Medical Lab Tech 3. Physiotherapist 4. Addictions Counsellor 5. Speech & Language 6. Occupational Therapy	Online Registration Platform
Renewal for Inactive Status	1. Diagnostic Imaging 2. Medical Lab Tech 3. Physiotherapist 4. Addictions Counsellor 5. Speech & Language 6. Occupational Therapy	Online Registration Platform
Renewal Application Form	1. Emergency Medical Service Practitioners 2. Podiatrist 3. Dietitian	Online Registration Platform
Renewal for Inactive Status	1. Emergency Medical Service Practitioners 2. Podiatrist 3. Dietitian	Online Registration Platform
Fee Payment	All	The fee for renewal must be paid online when submitting the renewal application.
Proof of Eligibility to Work in Bermuda	All	Copy of current Bermuda passport with status stamp, spousal letter, permanent residency card, valid work permit, etc.

Proof of Identification	All	Copy of valid passport or birth certificate.
Name Change Verification	All	Where applicable, ie Marriage Certificate Only required if name changed and differs on application and supporting documentation. Documentation must be notarized .
Continuing Education Units (CEUs) Documents	All	Documents that provide sufficient evidence of CEUs hours in your practice area (i.e., Certificates of Completion/Participation). Each CEU document must be attached separately to the application. You are encouraged to complete the hours between 1 st Feb of the registration year and 31 st Dec of the subsequent year to support timely submission and review of your registration application prior to registration expiration on 31 st January.
Professional Certification	<ol style="list-style-type: none"> 1. Emergency Medical Service Practitioners (EMSPs) (includes paramedics) 2. Addiction Counsellors 3. Diagnostic Imaging Technologists (DITs) and Medical Technologists (MTs) 	<ol style="list-style-type: none"> 1. EMSPs: proof of current certification <ul style="list-style-type: none"> - NREMT Certification if you were initially registered after 2016. - BLS CPR Certification must be issued by a recognized training provider. Community-based CPR certifications are NOT accepted. - For Paramedics only, proof of both ACLS and PALS certifications is also required. 2. Addiction Counsellors: <ul style="list-style-type: none"> - Proof of current BACB Certification 3. DITs and MTs: <ul style="list-style-type: none"> - Proof of Board Certification as identified on the application in area of specialized modality
